



Human Concerns Ministry Biennial Grant Application 2024

August 5, 2024

Dear partner in ministry,

On behalf of Saint Brigid's Catholic Church, I am pleased to provide the 2024 Human Concerns Ministry Grant Application for your consideration. Please review the enclosed application and note the specific requests for information in each section.

Saint Brigid's Catholic Church is committed to supporting organizations like yours by providing funding and opportunities for our members to be a part of the work you do here in our community.

The information you provide will be used to assess the impact our gift will have through your organization and provide valuable opportunities for our parish members. If you have established volunteer(s) currently from Saint Brigid's, please include that information in the application in the space provided.

We appreciate your patience during this time of transition for the Office of Social Ministry at Saint Brigid's. If you have any questions about this process or the information included, please contact us for further assistance. Thank you for the work you do here in Richmond!

Sincerely,

Jo Ellen Schneider
Director of Social Ministry
(804)525-7902
jschneider@saintbridgetchurch.org

Saint Bridget Catholic Church Human Concerns Ministry Grant Application

Guidelines

The 2024 Saint Bridget grant application deadline is **September 15, 2024**. Please complete the attached application (**preferably electronically** to jschneider@saintbridgetchurch.org):

Saint Bridget's Catholic Church
Attention: Jo Ellen Schneider
6006 Three Chopt Road
Richmond, Virginia 23226

Our Mission

By engaging our parishioners in Social Ministries at Saint Bridget; we seek to provide a conduit to aid in mobilizing our members to meet community needs through direct service.

Program Area

We seek to use the Social Ministry budget at Saint Bridget to engage our parishioners in the outreach needs of our community. We are seeking to build reciprocal relationships with organizations selected by **providing funding to those organizations that have opportunities for our parishioners**. In some cases, this may already be the case; in others we invite you to help us recruit our people to become volunteers and/or board members within your organization.

While charity is important **we will put a premium on organizations that get at the root of problems and engage our parishioners with the poor and oppressed in our community**. It is in this engagement we hope to transform the word of our Faith into action for our parishioners.

Saint Bridget does not make grants to:

1. Individuals
2. Programs located outside the metropolitan Richmond area
3. Fundraisers or gala events
4. To any organization that counsels for or promotes abortion or anything else that may be against Catholic Social Teaching
5. Organizations that promote one political party or candidate over another

Budget

We will review proposals from your organization for projects ranging from \$250 up to \$8,000. Please be certain to provide details about your total funding if your project exceeds that amount. Organizations that are selected will be awarded through a disbursement in March and June of 2025. You will be notified as to the status of your grant by October 1, 2024.

Saint Bridget Catholic Church Human Concerns Ministry Grant Application

SECTION ONE: CONTACT INFORMATION

Date of Submission:	
Name of Organization:	
Address:	
Address:	
City, State, Zip:	
Phone Number:	
Email Address:	
Website:	
Name/Title of person submitting application:	
EIN/TIN:	

Signature of Executive Director or Board Chair

Date

Please provide us a list of Saint Bridget Parishioners who are currently volunteering for your organization and what they do as a volunteer:

Names of Volunteer(s)	Volunteer Position or Duties

Please attach additional paper as necessary.

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Please submit a *brief* narrative, including brochures, which covers the sections and topics listed below. If any of the information asked for is included in a brochure you are providing please indicate *see brochure* next to the question.

SECTION TWO: ORGANIZATION INFORMATION

1. Mission of organization
2. Brief History of organization (1 paragraph)
3. Amount being requested
4. List or Board members for the organization (Name, role, term)

SECTION THREE: REQUEST

Type of support requested – funds, volunteers or both?

1. Purpose of the project request for which you need support/volunteers.
2. How does your organization utilize volunteers (what will they do and how many hours must each work)?
3. Are you willing to help recruit volunteers and if so how would you like to do it? (Note that we will use much of the information provided, if done well, for recruitment.)

SECTION FOUR: BUDGET

1. Please provide a Statement of Financial Position/Balance Sheet for the organization for the last 2 years.
2. Please provide a Statement of Activity or Profit and Loss for the organization for the last 2 years.
3. Total project budget highlighting where you would use the funds awarded. Again, if total project needs exceed the outlined amount available through this grant, please provide additional resources/grants you have applied for or been awarded.
4. If you have been awarded previously, please provide feedback on the results from the support.

SECTION FOUR: Want Add for Our Bulletin (Optional)

In an effort to help gain additional advocates for your ministry/project, we can advertise and build support through our parish. If this could be helpful for your long-term needs, please submit to us based on the example below.

Sample Want Add for Our Bulletin

“Volunteers Wanted. Our hope is to sell Fair trade coffee, tea and hot cocoa each month on the fourth Sunday of the month beginning in March. Our team is growing but we still need more folks especially a coordinator. This is a 20 to 30-minute commitment after mass no more than once a month (less if we have plenty of volunteers). The proceeds go toward our Neighbor to Neighbor Network and help parishioners in financial difficulty. For more information, contact Joe Smith at 804-282-9511 x311 or jsmith@saintbridgetchurch.org”